



**MINUTES OF THE HARDEN NEIGHBOURHOOD PLAN PROJECT TEAM
HELD ON 12th NOVEMBER, 2018 IN HARDEN MEMORIAL HALL**

Present: Cllr Kay Kirkham
Cllr Gerald Jennings
Cllr Ann Taylor
Jools Townsend
Steve Johnson
Angela Costello
Janet O'Hara
Dennis O'Hara
Jamie Wilde (IntegreatPlus)
Ken Eastwood (Clerk)

1. Apologies for Absence

Tony Carlyle.

2. Introductions

Cllr Kirkham opened the meeting and welcomed those present.

3. Feedback from drop-in event

Jamie Wilde gave a presentation and led a discussion on initial engagement activity. Items discussed included: -

- The Parish Plan – a document that would be more aspirational and visionary than the NDP. The Parish Plan could include matters not appropriate for inclusion in an NDP. One example discussed being bus services in Harden.
- Local services – including GP appointments, school places and a community centre.
- Internet services – potentially a significant issue, particularly for local shops, businesses and home workers.
- Pedestrian facilities – including walking routes to Bingley and Willsden.
- Village facilities – including shared/incubator workspaces, community café and a bakery.

4. Vision, aims and objectives

Jamie Wilde introduced a draft vision, aims and objectives. These were discussed. Mention was made of design guidance and also of undertaking a housing needs assessment.

Actions

It was agreed that a revised vision, aims and objectives document would be circulated to all and comments received collated by the Clerk for consideration at the next meeting.

The Clerk to look into grant funding options for a housing needs assessment.

5. Any other business

A member of the project team asked about the draft terms of reference. It was confirmed that a revised version had been circulated by email.

Actions

Revised version to be circulated and included as an agenda item for final review and agreement at the next meeting.

5. Next meeting

Agreed that the next meeting will be held on 14th January, 2019, at 19:15 in Harden Memorial Hall.